

OFFICIAL PROCEEDINGS
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT
REGULAR MONTHLY MEETING – DECEMBER 18, 2017

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Monday, December 18, 2017, at 12:00 p.m., which was rescheduled from Tuesday, December 12, 2017, due to the lack of a quorum, in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were: Rev. Henry Ballard, Jr., President; Mr. Elton J. LeBlanc, Vice President and Ms. Cheri C. Quigley, Treasurer. Absent was Mr. Harold J. Anderson, Secretary. Also present were Mr. Drew Heaphy, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Ross Gonzales, Director of Administration; Mr. Ted Roche, Project Manager; Mr. Sal Cusimano, Research and Administrative Assistant; Mr. Zeljko Franks, Associated Terminals; Mr. Mark Melancon, ITS; Mr. Jim Simmons, N-Y Associates; Ms. Danielle Martin, St. Bernard Economic Development Foundation and Mr. Joey DiFatta, St. Bernard Sheriff's Office.

President Ballard asked if there were any public comment in accordance with R.S. 42:14 (D). Not hearing from anyone, he continued with the meeting.

On motion of Mr. LeBlanc, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on November 14, 2017.

On motion of Mr. LeBlanc, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved for the executive director to write off the outstanding debt relating to the Mike Munna lease in the amount of \$42,430.68, but retain the right to pursue legal action in the future, if necessary.

On motion of Ms. Quigley, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved for the executive director to waive penalties and interest relating to the Crescent City Electric lease in the amount of \$2,128.95.

On motion of Mr. LeBlanc, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved Change Order No. 5 for Gottfried Contracting LLC relating to the Sewer Lift Station Improvements project. An overrun for \$36,219.52 and addition of 85 contract days.

President Ballard recognized Mr. Gonzales who gave the Finance Report. Mr. Gonzales discussed the operating and capital budgets, Balance Sheet, Professional Services and Lessees Arrears. The Board discussed the Finance Report. President Ballard thanked Mr. Gonzales for his report.

President Ballard recognized Mr. Heaphy who gave the Executive Director's Report. Mr. Heaphy discussed the Request for Proposals for the Boasso Asphalt project, Christmas Open House and having Sher Garner look into the possibility of a Cooperative Endeavor Agreement with the Port of New Orleans regarding the review of the Sinclair Land Track in Meraux being used as a container terminal in the future. Mr. Heaphy then recognized Mr. Roche who gave an update on current and future construction projects. President Ballard thanked Mr. Heaphy for the report.

On motion of Mr. LeBlanc, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved to not nominate an individual in accordance with R.S. 34:1, for Position "B" – Board of commissioners for the Port of New Orleans.

On motion of Mr. LeBlanc, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved for the Executive Director to accept the Judgement relating to St. Bernard Port, Harbor and Terminal District v. Guy Hopkins Construction Co., Inc., United States Fire Ins. Co and ABC Ins. Co. – Case No. 95-852 and pay the judgment and interest amount of \$184,162.82 and the daily per diem amount of \$11.80 accrued past December 12, 2017.

On motion of Mr. LeBlanc, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved a First Amendment to the professional services contract for Volkert, Inc. relating to the Design of Violet Breasting Dolphin project adding additional inspection services, not to exceed \$10,698.40.

On motion of Ms. Quigley, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved a Second Amendment to the professional services contract for N-Y Associates, Inc. relating to the Sewage Lift Station Improvements project due to relocation of control panel, not to exceed \$4,356.

On motion of Mr. LeBlanc, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved to enter into a professional services contract with Infinity Engineering for engineering services relating to the Violet Terminal Tower Communication Equipment project, not to exceed \$66,260.

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On motion of Ms. Quigley, seconded by Mr. LeBlanc, the meeting was adjourned.

/s/ Harold J. Anderson, Secretary